



05 October, 2020

## **INVITATION TO THE ANNUAL GENERAL MEETING (A.G.M.) Thursday 22 October 2020, 18:30, The Science Building**

**Dear Parents and Guardians,**

On behalf of the English School Parents Association (ESPA) we would like to invite you to attend ESPA's 2020 AGM that will take place on Thursday, 22 October 2020, 18:30, at the Science Building on our School campus.

ESPA's goal is to represent and pursue, the view of all Parents and Guardians, and coordinate with the School in identifying and addressing any issues of Parents and Guardians' concern, whether of individual or of collective nature.

ESPA quietly works with the School and supports its efforts for positive changes mostly in curriculum, teaching methods, pastoral, discipline, school infrastructure and extracurricular.

ESPA strongly supports the School's Clubs and other activities within and outside School, including sponsoring workshops and School representation abroad at international events and competitions. Moreover, ESPA works with the School community to organise and / or assist a wide range of events, giving students and parents the opportunity to enjoy special moments at the School, strengthen bonds and create unforgettable memories with their children.

An ongoing participation of parents and guardians in ESPA is vital for a healthy school community. It enables parents along with all stakeholders to contribute to the school, as a whole, and nurture fine adults in the process.

We look forward in seeing you all at the AGM and invite you to join us in our efforts.

**IMPORTANT NOTE – ATTENDEES MUST HAVE PAID THE ESPA MEMBERSHIP SUBSCRIPTION  
BY 12 NOON, THURSDAY, 22 OCTOBER 2020.  
DUE TO PANDEMIC WE WILL NOT BE RECEIVING SUBSCRIPTIONS AT THE DOOR.**

**For your convenience please find link below for ESPA membership payment.  
26 Euro per family.**

**<https://www.jccsmart.com/e-bill/25172016>**

**Please note that the AGM will be carried out under strict covid-19 protocol which include, and not confined to, masks worn by all attendees, social distancing, disinfectants at entrance and voting area, and unique entry and exit points.**

**Elie Salamé  
Chairman**

***Continued...***



[contactespas@espa.org.cy](mailto:contactespas@espa.org.cy)

## **AGM AGENDA**

- 1. Addresses**
- 2. Approval of Minutes of the AGM of 30 October, 2019**
- 3. Report by the ESPA Chairman, Mr Elie Salamé**
- 4. Accounts and Auditors' Report**
- 5. Nomination and approval of Auditors**
- 6. Elections (expected to begin around 20:00 and ballot boxes will close by 21:45)**

1. All Parents/Guardians of the English School are invited to attend the Annual General Meeting of ESPA.
2. In accordance with the ESPA Constitution, five (5) new members will be elected to serve on the ESPA Council (the total number of the members of the ESPA Council is 15).

Nominations must be submitted to any member of the ESPA Secretariat, Mr. Elie Salame, Mr. Marios Anastasiou, Mr. Anastasios Athanasiades or Mr Markellos Lymbouris at least 48 hours before the AGM provided they have already settled their membership, on a specially prepared form (following page) which must be signed by the person nominated and by a supporting ESPA member.

Candidates may, if they so wish, include a short CV of max 50 words together with the form, which shall be circulated to the members present at the AGM and present themselves to and address the AGM for a maximum time of 2 minutes.

The constitution, the application form and contact details of the Members of the Secretariat can be found on the School website – parents section ([www.englishschool.ac.cy](http://www.englishschool.ac.cy)).

3. Potential candidates must remember to pay/renew their subscription at least 48 hours prior to the AGM which will enable them to vote and be voted. Both parents/guardians are eligible to vote with one subscription. Settlement of your subscription can be made at the Bank or the JCC Smart portal <https://www.jccsmart.com/e-bill/25172016>

4. You are also required to bring with you proof of identity such as an I.D. card, a driver's licence or any other similar document bearing your photo. Please note that without proof of payment of the subscription and proof of identity, you will not be able to vote or be voted. So please remember to have both documents with you on the day of the AGM.

5. Copies of the Accounts, the Minutes of the Annual General Meeting of 30 October 2019 will be available on the School website – parents section ([www.englishschool.ac.cy](http://www.englishschool.ac.cy)) and also on the day of the AGM.

***Continued...***



contactespas@espa.org.cy

**APPLICATION FOR ELECTION TO THE ESPA COUNCIL A.G.M.  
22 October, 2020.**

Name of candidate parent/guardian\* : .....

Nominated by ESPA member\* : .....

Candidate Contact Information:

Mobile Tel. No: .....

E-mail: .....

Class/es of child/ren : .....

*Please tick:*

I attach a short C.V. of maximum 50 words.

I authorize ESPA to distribute my C.V. during the AGM and also post it in the ESPA website.

I intend to give a short speech of not more than 2 minutes at the AGM before the elections.

.....  
Candidate Signature

.....  
Nominator Signature

Date .....

Date .....

This Form must be delivered to any member of the Secretariat: Mr. Elie Salame, Mr. Marios Anastasiou, Mr. Anastasios Athanasiades or Mr Markellos Lymbouris the latest 48 hours prior to the commencement of the AGM [ Contact details of the Members of the Secretariat can be found on the School website – parents section ([www.englishschool.ac.cy](http://www.englishschool.ac.cy)) ] *and* by email to [contactespas@espa.org.cy](mailto:contactespas@espa.org.cy)

\* Candidates and member nominators must have settled memberships prior to submitting this application.